



SurTech

**Dr. Sudhir Chandra Sur Institute of Technology & Sports Complex**  
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Affiliated to Maulana Abul Kalam Azad University of Technology, West Bengal,  
WBSCTVESD and Approved by AICTE



JIS GROUP  
Education & Technology

Date: 17/11/2020

### NOTICE

#### Objective:

The Board of Studies of a Department in the college shall:

- Prepare syllabus for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Suggest panel of names to the Academic Council for appointment of examiners; and coordinate research, teaching, extension and other academic activities in the department/college.

**The BOS is hereby reconstituted with the following members**

1	Dr. Prohash Bose, Asst. Prof., HOD	Chairman
2	Dr. Dulal Krishna Mondal, Professor, Jadavpur University	University Nominee
3	Dr. John Deb Barma, Associate Professor, NIT Agartala	Academic Expert
4	Dr. Shibendu Shekhar Roy, Professor, NIT Durgapur	Academic Expert
5	Dr. Subrata Mukherjee, Head, Materials Characterisation Research Group, Tata Steel Limited	Industrial Nominee
6	Dr. Ruma Sen, Asst. Prof.	Member
7	Ms. Arpita Chatterjee, Asst. Prof.	Member
8	Mr. Subhasish Halder, Asst. Prof.	Member
9	Mr. Subhendu Pal, Asst. Prof.	Member
10	Ms. Geetika Kumari Salwan, Asst. Prof.	Member
11	Dr. Sujoy Saha, Prof.	Member
12	Mr. Arindam Banerjee, Asst. Prof.	Member
13	Ms. Arpita Dey, Asst. Prof.	Member
14	Mr. Rahul kumar Prajapati, Asst. Prof.	Member
15	Ms. Arpita Poddar, Asst. Prof.	Member
16	Mr. Pradeep Kumar Sharma, Asst. Prof.	Member
17	Mr. Rajarshi Chakraborty, Asst. Prof.	Member
18	Mr. Soumyadip Karan, Asst. Prof.	Member
19	Ms. Anupama Kumar, TA	Member
20	Mr. Jit Majumder, TA	Member
21	Mr. Tanuj Das, TA	Member
22	Dr. Adv. Kaushik Sengupta	Alumni

Arpita Chatterjee  
Subhasish Halder  
Subhendu Pal  
Geetika Kumari Salwan  
Sujoy Saha  
Arindam Banerjee  
Arpita Dey  
Rahul kumar Prajapati  
Arpita Poddar  
Pradeep Kumar Sharma  
Rajarshi Chakraborty  
Soumyadip Karan  
Anupama Kumar  
Jit Majumder  
Tanuj Das  
Adv. Kaushik Sengupta

**Frequency of the Meeting:** - The Board of Studies shall meet at least twice a year

## **The agenda of the meeting:**

- Admission for PG
- MAKAUT syllabus and curriculum
- Research activity
- Advanced training
- Miscellaneous

## **Resolution of the Meeting:**

1. Fellowship should be implemented to enhance the admission rate.
2. It is strictly announced that no change of elective subjects in syllabus for UG (as offered by the Department).
3. The Head of the Department have discussed performance of M.Tech thesis.
4. The department should maintain a cut off marks on admission to secure better-quality students.
5. Interaction with industry people as well as alumnae should be maintained at regular basis.
6. Implementation of bridge course is proposed.
7. The awareness about Board of Practical Training (BOPT) is discussed.
8. Collaboration with other institute or industry is encouraged to conduct UG and PG projects along with the internal guide.
9. Faculties are encouraged to apply for sponsor projects.

*Bose*  
17/11/20  
HOD - ME  
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